

Application for Travelling on the School Bus

June 2025

Dear Parents,

If you would like your child to travel on the school bus for the 1st term (September to January) of 2025-2026 academic year, please complete and return the below application form to the Main Section General Office on Ching Wah Street's campus. Details are as below:

Date: 9th – 18th June, 2025 (Monday to Friday, except Public Holiday)
(*Once full, the cheque will be returned*)

Time: 8:00 a.m. – 3:00 p.m.

Cheque payable to: **"Kiangsu Chekiang and Shanghai Residents (H.K.) Association"**
(please write your child's name and class on the back of the cheque)

Yours sincerely,
Kiangsu & Chekiang Primary School

Please note:

- Notification will be given to successful applicants by **WhatsApp message** before **2 July**. Please come to our office to collect your bus badge and receipt from 22 Aug during office hours (Mon to Fri 9:30 – 3:00, Sat 9:30 – 12:30).
- Parents are responsible for arranging for their child to be collected from the bus. In the interests of safety, if nobody collects the child, the school bus will take the child back to **Ching Wah Street Campus**. The child must then be collected from school.
- For Primary 3 students or above who will not be collected from the bus, please submit your authorisation letter together with the cheque, allowing your child to disembark alone.
- Delays are frequently caused by traffic congestion, road works and weather conditions. We kindly ask parents to consider these situations before they sign up for the school bus service.
- Due to limited availability of seats on school buses, parents are only permitted to select **one** bus route and **round** trip for their child.
- Bus stops, bus routes and arrival times are for reference only and may be subject to change.
- Should you wish to cancel your application or if you withdraw your child from school, please provide written notice at least 30 days in advance, or one month's bus fee in full will be charged.
- If you need further information, please contact the Main Section General Office at 2570 4108.
- Bus timetable will be available on **25 Aug**. Please visit our website www.kcs.edu.hk for information.

-----✂----- Reply slip -----✂-----

Child's Name : _____ Class : _____

Bus Route No. : _____ Stop No. : _____ Stop Name. : _____

Bank Name: _____ Chq No.: _____ Contact No.: _____

*Sibling also applying (if applicable) : _____

*Name & Class

Parent's Signature for P3 students or above – disembarking alone : _____